

JOB DESCRIPTION of World Friends Korea(WFK)-Advisor

※ Please complete the form and mark on the box.

General Information	
■ Job Title <i>The job title must accurately describe the job to be performed by the expert</i>	Advisor in the agricultural industry
■ Location, Country <i>(eg :: Vientiane, Laos)</i>	Puyo city, Ecuador
■ Duration	<input type="checkbox"/> 6 months <input checked="" type="checkbox"/> 12 months
■ Expected Starting Date	<input checked="" type="checkbox"/> August 2017 ~ <input checked="" type="checkbox"/> July 2018 ~ <input type="checkbox"/> No preference
Detailed information of the requesting organization	
■ Organization Name : Government of Pastaza (Provincial Office) - Requesting Department : Department of sustainable development	
■ Type of Organization 1) <input checked="" type="checkbox"/> Government <input type="checkbox"/> Public organization <input type="checkbox"/> Public corporation <input type="checkbox"/> Others :	
■ Contact Person : Mr. Oswaldo Valverde López	
■ Tel/Fax/E-mail : +593984056905 / ovalverde10_76 @yahoo.es	
■ Office Location : Francisco de Orellana street and 27 de Febrero street	
■ Major activities of the Organization (Please list at least three) Conserve natural resources in the province Improve product development in the province Construct and maintain the interregional and intercommunity road network in the province	

■ **Major activities of the department where WFK - Advisor will be dispatched**

The Department of Sustainable Development of Pastaza Provincial Office boosts agricultural development by means of the improvement of value chains (knowledge transfer about product development and commercialization)

The Department of Sustainable Development of Pastaza Provincial Office gives advice with the technical units for the development in the area of production such as livestock, sugarcane, fish farming, chili, potatoes y Amazonian fruits.

■ **Experience of working with WFK - Advisor**

☐ Yes ☒ No

■ **If yes, please describe the tasks of WFK - Advisor**

The Government of Pastaza (Provincial Office) does not have experience of working with WFK advisor

Description of Tasks *

■ **The tasks to be undertaken by the WFK - Advisor will be:**

- **Summary :** *(Describe the overall objectives of the task, why this task is needed and what the expert will doing)*

- The overall objectives of the task are to advise for the transformation of primary products in the agricultural industry (Amazonian fruits, sugarcane, cacao, potatoes and chili) and the livestock industry (meat, fish and dairy products), give added value and improve competitiveness of the products and the economy of the province.

■ **Main duty of WFK - Advisor** *(Please mark all that apply and type in detail)*

☒ **Policy making and Strategic planning**

Gather information about the production of primary products which need processing.

Identify the local actors engaged in the production of primary products in different areas.

Advice for the design of infrastructure which makes it easier to process primary agricultural products and livestock products.

Advice for the post-harvest and storage management of primary products before food processing.

☒ **Technical support**

Introduce methodological tools to carry out good manufacturing practices

Establish cooperative systems among agricultural producers and livestock producers

☒ **Training of local staff**

Building capacity of the staff in the section of agriculture and livestock of Pastaza Provincial Office so that they can monitor the process over the following years.

Build capacity of the local agricultural producers and livestock producers.

Expected Results/Output

■ **Expected results/output of the tasks by the WFK - Advisor include:**

Strategy for processing of primary agricultural and livestock products and giving added value to those products.

Positioning strategy for the products with added value in coordination with the technical units of commercialization.

Implement infrastructure projects for the industrialization of agriculture and livestock in coordination with the Department of Public Works of Pastaza Provincial Office.

Produce manuals of good practice for agriculture and livestock.

Required(Preferred) qualifications of WFK - Advisor

(List the minimum essential qualifications required for the experts to successfully carry out this task)

■ **Gender**

☐ Male ☐ Female ☒ No preference

■ **Educational Background**

- (eg. Bachelors Degree in Agricultural Economics)

- Master's degree in Agricultural Economics or equivalent.

* **Similar or other educational background will be fine if the selected expert has an ability to do the requested tasks**

☒ Yes ☐ No

■ **Required Work Experience** (*Specify work experience required for the experts*)

- At least, 5 years of work experience in relevant area
- Minimum 1 years of professional experience in developing countries and Internationally, preferably in institutional and policy support projects.

* Similar or related work experience will be fine if the selected expert has an ability to do the requested tasks

☒ Yes ☐ No

■ **Language : English**

(Official business language will be English. If your organization requires the use of other languages, please provide reasons)

- Reasons :

■ **Other Requirements** (*Identify desired skills or qualities for the task*)

- Excellent inter-personal and communication skills
- Knowledge of Spanish is an advantage, but not a requisite

Description of the Workplace

<p>■ Location of the workplace</p>	<p>- <u>240</u> Km from the capital city</p> <p>- <u>4</u> hours by <u>car</u> (transportation)</p>		
<p>■ Information on the co-worker who will work closely with the WFK-Advisor</p>	<p>- Full Name (Mr.) : Paúl Carillo Mayorga</p> <p>- Position/Work area : Agriculture Coordination</p> <p>- Tel/E-mail : 0996139211</p> <p>- English Language Skill :</p> <p><input checked="" type="checkbox"/> Basic <input type="checkbox"/> Intermediate <input type="checkbox"/> Advanced</p>		
<p>■ Administrative and financial arrangements to be provided by your organization for the WFK-Advisor (Please mark on the box)</p>	<p>Items</p>	<p>Available</p>	<p>Not available</p>
	<p>Housing</p>	<p><input type="checkbox"/></p>	<p><input checked="" type="checkbox"/></p>
	<p>Transportation</p>	<p><input type="checkbox"/></p>	<p><input checked="" type="checkbox"/></p>
	<p>Others (Mark if available)</p>	<p><input checked="" type="checkbox"/> PC <input checked="" type="checkbox"/> Internet access</p>	<p><input checked="" type="checkbox"/> Printer <input type="checkbox"/> Phone</p>

Job Description

<p>■ Other information that may help the WFK-Advisor adapt to the local environment (Living conditions, weather, allowance, etc.)</p>	<p>Puyo is in the Amazon region and has a tropical climate with a lot of rain.</p>
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** Once the experts are selected based on your request, you are required to cooperate with the Korean implementing agencies by providing the necessary administrative procedures such as visa, acceptance letter, etc. Without your cooperation, expert dispatching will not be available and/or will be cancelled. Thank you for your cooperation.*

(Date of filling out the form)

12th of MAY, 2017

(Name of the person in charge)

MR. OSWALDO VALVERDE

(Position of the person)

**DIRECTOR OF SUSTAINABLE
DEVELOPMENT.**

Signature with official stamp

