



<Attachment 1>

JOB DESCRIPTION of World Friends Korea(WFK)-Advisor

※ Please complete the form and mark on the box.

General Information	
■ Job Title <i>The job title must accurately describe the job to be performed by the expert</i>	Special Economic Zone Development
■ Location, Country <i>(eg :. Vientiane, Laos)</i>	Urgut District, Samarkand Region, Uzbekistan
■ Duration	<input type="checkbox"/> 6 months <input checked="" type="checkbox"/> 12 months
■ Expected Starting Date	<input type="checkbox"/> July 2017 ~ <input type="checkbox"/> December 2017 ~ <input checked="" type="checkbox"/> No preference
Detailed information of the requesting organization	
■ Organization Name : Samarkand Regional Government - Requesting Department : Consolidated Management of the integrated development of territory of the Samarkand state - Office Name : Consolidated Management of the integrated development of territory of the Samarkand state	
■ Type of Organization 1) <input checked="" type="checkbox"/> Government <input type="checkbox"/> Public organization <input type="checkbox"/> Public corporation <input type="checkbox"/> Others :	
■ Working Day/Hours : from Monday till Saturday (working hours from 9 a.m. till 6 p.m.)	
■ Contact Person : Norimov Islomiddin Nomoz o'gli – employer of Samarkand Regional Government ■ Tel/Fax/E-mail : (0-366) 235-58-64, (+99898) 573-30-01, saminvest@umail.uz ■ Office Location : 140157, Samarkand region, Ko'ksaroy, 1	
■ Major activities of the Organization (Please list at least three) - the economical, social and cultural development of the region; - analysis and forecast macroeconomic performances;	



Job Description



■ Major activities of the department where WFK - Advisor will be dispatched

- to attract domestic and foreign investment in region;
- the modernization of economy by new technologies;
- to enhance foreign economic relations;
- to improve export potential of the area and etc..

■ Experience of working with WFK - Advisor

☐ Yes ☒ No

■ If yes, please describe the tasks of WFK - Advisor

Description of Tasks *

■ The tasks to be undertaken by the WFK - Advisor will be:

- **Summary :** (Describe the overall objectives of the task, why this task is needed and what the expert will doing)
- The overall objective of the tasks of the WFA is to develop the strategy of effective operation of the system in Urgut FEZ, increasing its competitive level through development projects of local economy.

■ Main duty of WFK - Advisor (Please mark all that apply and type in detail)

☒ Policy making and Strategic planning

- the optimal organization of the tasks in free economic zone;
- to establish mechanism which defines the placement of the manufacturing objects in a most favorable way.

☒ Technical support

- assistance in successful selection and implementation of the projects;
- to provide technical advisories and exchange of experiences.

☒ Training of local staff

- to organize seminars and trainings for entrepreneurs;
- to organize meetings for administration staff

☐ Other



Expected Results/Output

■ Expected results/output of the tasks by the WFK - Advisor include:

- A creation of full-operating special zone;
- Attraction of foreign as well as domestic investment in the area;
- Improvement of the local economy, creation of extra jobs and workplaces for population

Required(Preferred) qualifications of WFK - Advisor

(List the minimum essential qualifications required for the experts to successfully carry out this task)

■ Gender

- ☒ Male ☐ Female ☐ No preference

■ Educational Background

- bachelor`s degree, Service and Economics, (PHD is welcomed, but not obligatory)

* Similar or other educational background will be fine if the selected expert has an ability to do the requested tasks

- ☒ Yes ☐ No

■ Required Work Experience(Specify work experience required for the experts)

- At least, 10 years of work experience in relevant area
- Minimum 5 years of professional experience in developing countries and Internationally, preferably in free/special economic zones.

* Similar or related work experience will be fine if the selected expert has an ability to do the requested tasks

- ☒ Yes ☐ No

■ Language : English

Knowledge of Russian language is an advantage, but not a requisite

- Reasons :

■ Other Requirements (Identify desired skills or qualities for the task)

- Excellent inter-personal and communication skills
- Good knowledge of socio-economic policy of Uzbekistan

Description of the Workplace



Job Description



■ Location of the workplace	- 45 Km from the capital city - 50 minutes by transportation		
■ Information on the co-worker who will work closely with the WFK-Advisor	- Full Name (Mr./Ms.) : <i>Norimov Islomiddin Nomoz o'gli</i> - Position/Work area : <i>Samarkand Regional Government</i> - Tel/E-mail : <i>(0-366) 235-58-64, (+99898) 573-30-01</i> - English Language Skill : <input type="checkbox"/> Basic <input checked="" type="checkbox"/> Intermediate <input type="checkbox"/> Advanced		
■ Administrative and financial arrangements to be provided by your organization for the WFK-Advisor <i>(Please mark on the box)</i>	Items	Available	Not available
	Housing	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Transportation	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Others	<input checked="" type="checkbox"/> PC <input checked="" type="checkbox"/> Internet access <input checked="" type="checkbox"/> Others (working office)	<input checked="" type="checkbox"/> Printer <input checked="" type="checkbox"/> Phone
■ Other information that may help the WFK-Advisor adapt to the local environment <i>(Living conditions, weather, allowance, etc.)</i>	<i>Climate is sharp continental. The average temperature in July is 24,6 degrees, in winter it reaches -4.</i>		

* Once the experts are selected based on your request, you are required to cooperate with the Korean implementing agencies by providing the necessary administrative procedures such as visa, acceptance letter, etc. Without your cooperation, expert dispatching will not be available and/or will be cancelled. Thank you for your cooperation.

February 10th, 2017

(Date of filling out the form)

Nazarov Umid Orifjonovich

(Name of the person in charge)

The Chief of Consolidated
 Management of the integrated
 development of territory of the
 Samarkand state of Samarkand
 Regional Government

(Position of the person)



Signature with official stamp

(М. Сундманов)