# The K-Lab's Uzbekistan Cooperation Support Project Guide 2023

March 2023

과학기술정보통신부

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# Ⅰ Project Overview

□ Background

○ The installation and operation of K-Lab in developing countries support digital education suitable to the local circumstances, the discovery of innovative ideas, and the strengthening of digital capabilities to contribute to discovering new economic opportunities in the ICT sector by fostering digital talents and creating start-up cultures, etc.

* K-Lab, a Korean digital innovation infrastructure, is a space where various digital technologies can be experienced through creative innovation activities that utilize digital equipment and software technology and realize ideas.

□ Grounds for Promotion

○ Article 5 (Obligations of the State, etc.) of the Framework Act on International Development Cooperation

* As an official development assistance (ODA) project to contribute to the improvement of the ICT level of developing countries and increase the effectiveness of international development cooperation, it is promoted by the ODA project execution procedures under the Framework Act on International Development Cooperation, such as project discovery according to the demand of the recipient country, feasibility review and approval of ODA project support, and project implementation.

□ Main Content

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Operates the differentiated, regionally customized K-Lab digital innovation infrastructure that reflects the user characteristics and local environment of the recipient country, rather than operating a standardized education program, after establishing facilities and equipment

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○ Establishment of K-Lab digital infrastructure

- Install equipment and establish a production space, collaboration space, and educational facilities for digital production

○ Operation of K-Lab ICT education program

- Operate digital innovation programs such as localized digital production, start-up education, and ICT education that reflect user characteristics in conformity with the recipient country's situations

○ Digital hub role through K-Lab business linkage

- Prepare business linkage measures that can promote active participation of the recipient country to serve as a digital hub

## Ⅱ Open Call Details

☐ Project Name: K-Lab's Uzbekistan Cooperation Support Project Recruitment (free public offering, Selected one executing agency)

☐ Project Period: from the date of conclusion of the agreement to December 31, 2023

* The agreement shall be signed for one year, and the agreement term shall be from the date of the conclusion of the agreement to the end of the year (December 31) but may change depending on the selection of the organizing agency and the timing of the agreement.

☐ Support Budget: 500 million won for one executing agency

☐ Subject

○ (Target country and related organization) Uzbekistan (Tashkent)/Chamber of Commerce and Industry of Uzbekistan

* The space where K-Lab is established will be the Chamber of Commerce and Industry of Uzbekistan (basement of the building).

☐ Eligible for Application

○ Institutions or enterprises capable of realizing the project's objectives of supporting digital competency innovation in developing countries and strengthening the digital cooperation between the two countries and with the will and capacity to install and operate K-Lab

* Corporations, such as enterprises (small and medium-sized enterprises, middle-standing enterprises, etc.) and for-profit/non-profit organizations, are permitted; consortiums can be formed.

ㅇ Joint supply
- When forming and participating in a consortium, the roles between the organizing agency and the participating agency shall be clearly distinguished (segregation of duties) in advance and described in detail in the project plan.
ㅇ Only one institution can be designated as the organizing agency. (Co-organizing is not allowed.)
- (Organizing agency) The subject who supports K-Lab installation and operation (the subject to agreement and settlement)
- (Participating agency) An agency that enters into an agreement with the organizing agency and jointly participates in project implementation
ㅇ Any institutions applying to the project shall select a general project manager (hereinafter “PM”) belonging to the organizing agency and participate in the project.

□ Work Content

○ All aspects of building and operating digital innovation infrastructure, such as building facilities, purchasing and installing equipment, planning and operating educational programs, supporting cooperative networking, and public relations

□ Support Conditions

○ A project plan including an operating model and expected performance must be established based on an analysis of the regional characteristics and potential users to secure the sustainability and usability of the digital innovative infrastructure to be built.

* Any applying institutions shall establish a detailed plan in conformity with the scope and goals of the project.

ㅇ The support period is up to five years (3 years + 2 years), but annual performance evaluations shall be conducted to determine whether the support continues for the following year.
ㅇ As a result of the annual/interim evaluation, if it is judged that it is difficult to achieve the project purpose or if the performance is very poor, actions such as suspension of the project may be taken, or the agreement may be canceled.
ㅇ An extension of the support for an additional two years may be determined with an interim evaluation of the operational performance for the first three years after the selection.
ㅇ The future support period and project scale (government subsidies) may change depending on the government policy and budget situation and annual evaluation/interim evaluation results.
ㅇ Applicable regulations may change according to government policies and project plans.

○ (Matching with private financing) The total project cost shall be made up of government subsidies and private contributions, and the executing agency participating

in the project shall pay with private contributions (cash + value in kind) for costs excluding government subsidies from the total project cost.

- Total project cost = Government subsidies (80% or less of total project cost) + Private contributions (20% or more of total project cost)
- Private contributions = Cash (20% or more of private contributions) + Value in kind (80% or less of private contributions)

**< Private Contributions Criteria >**

| Item | Government subsidies ratio of total project cost | Cash ratio of private contributions |
|---|---|---|
| Executing Agency | 80% or less | 20% or more |

- In cases of participating in the project in the form of a consortium, appropriately allocate project costs for each organizing agency and participating agency based on the project plan.

* Project costs that are not reasonable, compared to the project plan, may be adjusted when reviewing the agreement documents.

** There is no standard for dividing project costs between companies within a consortium, but each company must comply with the minimum private matching ratio (20%).

# Ⅲ Task Scope and Content

K-Lab's Main Promotion Direction

- **(Recipient Country-specific Support) Differentiated, regionally customized operation that reflects the user characteristics and local environment of the recipient country, rather than operating a standardized education program, after establishing facilities and equipment**
- **(Digital Transformation Support) Overcomes the problems of simple digital production equipment training or maker space operation operated in an experiential way, Supporting various digital competency innovations**
- **(Strengthening a Cooperation Hub) Develops into a digital hub where people and businesses can easily exchange through start-up (business) and regional linkages**
- **(Advancement of Facility Operation) Advances K-Lab operation by setting annual goals to secure K-Lab sustainability**

## □ Establishment of K-Lab's region-specific operating model

○ The executing agency shall consider local industries and characteristics and must establish a K-Lab operating model that can reach the annual goal.

- A project operation plan including an operating model and expected performance must be established based on an analysis of the regional characteristics and potential users to secure the sustainability and usability of the digital innovative infrastructure to be built.

* In the first year, the executing company must organize experts in each field (industry, region, survey, education, etc.) to establish an operating model plan through local demand diagnosis and current status survey (period within three months) and in actual operation, re-report the action plan that has been modified from the previously presented plan.

- An annual plan, such as seeking various cooperative measures to expand performance of K-Lab, such as continuous operation and expansion of utilization, and an operational plan through self-evaluation and improvement are essential.

* Plans for cooperative projects and exchange activities between the two countries to continue education and training in cooperation with educational institutions, local communities, businesses, and industries

* It should be operated after establishing a business plan to improve user convenience, induce and expand participation, and should be operated with improvement activities included after self-evaluation.

☐ **Establishment of K-Lab Digital Infrastructure**

Promotes the development of digital manufacturing startups in recipient countries by installing equipment and establishing a production space, collaboration space, and educational facilities for digital production

○ Facility construction

- It is possible to install and operate digital production equipment such as 3D printers, laser cutters, vinyl cutters, and CNC routers, and after reviewing the necessary demand and introduction, a specialized operation plan should be proposed including type, quantity, object, use, etc.
- With presented specialized operation plan, plans and constructs a space to operate programs including technical training, networking, and collaboration support
- Appropriateness of the infrastructure related to equipment purchase and installation, and production and delivery for digital production, and composition and an operation plan such as production, collaboration, and training

* Facility construction including digital equipment, apparatus, and goods should be prioritized in the 1st year of the project and needs to be added according to the annual plan and demand.

○ Facility operation and management

- A facility operation plan for local environment (power generation facilities, operating hours, etc.) and user expansion
- Environment establishment and operation plan for stable utilization and safety management of digital production equipment (e.g., dust collection facilities, power generation facilities, safety management, etc.)
- Equipment maintenance and failure management
- Establishes a stable material supply chain
- Need to devise and improve operational efficiency through pilot operation after facility construction
- Production and support of manuals to ensure stable facility operation after the end of the project

○ Operational personnel management

- A plan to form a dedicated organization for project operation and management (composition, placement, etc., of local resident and transient personnel) and secure regular operational personnel

* Need to include whole personnel management plans, such as replacement of resident and transient personnel and cooperation between local and head office personnel.

- A plan to secure the expertise of local resident personnel and a general manager and distribute them

* When dispatching local resident personnel, a prior review of their expertise and adequacy should be followed by the dispatch confirmed.

- Clarification of qualifications and role division for K-Lab input personnel

## □ Operation of K-Lab ICT Education Program

Operate digital production education and ICT education programs tailored to the recipient country's circumstances and reflecting user characteristics

○ ICT education planning for K-Lab digital competency reinforcement by target

- Feasibility and an implementation plan for ICT education to reinforce K-Lab specialized digital competency (e.g., specialized training contents, etc., such as the use of digital equipment, use of software, electronic device control kits such as Arduino and Raspberry Pi, programming and coding, entrepreneurship education, design modeling, design thinking, problem-solving, business model development)

- Feasibility and an implementation plan for ICT education to reinforce K-Lab-linked digital competency (e.g., education for various targets such as professors, students, management, companies, local communities, and high school students)

* Suggest a specialized operation plan that oversees digital competency-building ICT education.

○ Operation of the ICT education for K-Lab digital competency reinforcement

- (Faculty and management) Develop and operate professional leader training programs
  - Education planning and utilization plan for fostering professional leaders and professional operators, etc.
  - Program planning, etc. to secure the competence of the operating manager

- (Students) Develop and operate educational programs for students by level
  - Student recruitment and education support for the operation of educational programs for students
  - A plan, etc., to use students as in-house instructors after the operation of educational programs for students

- (Public) Develop and operate educational programs for the public (companies, communities, high school students, etc.)
  • Develop and inspect in advance educational programs to expand user participation
  • Form a community centered on the general public and employees in the local community, basic knowledge and connection strengthening programs through digital making activities, etc.

## □ Digital Hub Role through K-Lab Business Linkage

Develops into a digital hub by inducing the active participation of the recipient country and business connection and voluntary network formation

○ Expansion of project cooperation

- Discovers cooperative projects that fit the local market situations and technological capabilities, and lays the foundation for its operation
- Develops and promotes sustainable cooperation measures such as linking ICT and digital production fields with Korea, linking Korean companies wishing to enter the local market, and signing MOUs
- Promotes business cooperation, such as inducing local employment and start-up of excellent human resources, inflow into Korea, and linking with companies through K-Lab
- Digital making activities not only nurture local young makers, but also expand exchanges of companies, talents, and technologies to spread a digital start-up culture based on manufacturing start-ups, invitational training, internship programs, mentorship programs, expert seminars, competitions, field trips to best practices, etc.)
- Presentation of best practices, performance sharing such as preliminary startup mentoring, networking among participants, sharing of local information, etc., and proposals for cooperation and effect expansion

* Predicts and expands the number of annual users and beneficiaries by diversifying programs such as experiences, visits, and field trips

○ K-Lab publicity

- Provides measures to expand access to digital manufacturing equipment and K-Lab for students and the general public and to raise awareness of K-Lab
- Establish domestic and international publicity plans to expand K-Lab utilization performance and ripple effect

☐ **Management plan for sustainable and efficient operation of K-Lab Demand**

○ Establishes and operates an operation plan for each year, develops performance indicators, achieves targets, and derives improvement plans for the next year after self-evaluation and then, derives improvement plans to carry out the project

| Year | Goals | Scope and Performance |
|---|---|---|
| 1st year | Establish a K-Lab model that fits the circumstances of the recipient country | • Determine the demand through the ICT infrastructure and status analysis of the recipient country and establish a K-Lab model that fits the local situation (facilities users, infrastructure construction plans (equipment, etc.), training contents confirmed through a basic survey of the recipient country)<br>• Establish a digital production infrastructure (basic equipment)<br>• Reflect local demand through user participation in design with teaching staff-focused education (demonstration training) |
| | | • Market research to derive demand<br>• Organize a localized K-Lab education model<br>• Establish basic equipment |
| 2nd year | Expand the scope of K-Lab education benefits | • Operate practice programs based on local demand Establish a digital production infrastructure (specialized equipment)<br>• Student-focused education<br>• Promote ICT-linked education plans with Korea (strengthen sustainability through corporate linkages, such as recruitment of participating companies and technology exchange cooperation plans) |
| | | • Produce trainees (e.g., 500 qualified students)<br>• Establish specialized equipment |
| 3rd year | Expand K-Lab performance | • Expand education for students and the public<br>• Derive K-Lab performance based on local industry and market (personnel to be discharged, start-up, strengthening, etc.)<br>• Achieve ICT-linked business performance along with Korea |
| | | • Produce trainees (e.g., 700 qualified students)<br>• Start-up (business) success stories |
| 4th year | Expand K-Lab-business link training | • Spread and cooperate in business or community-linked training (local customization and specialization)<br>• Serve as K-Lab's digital innovation hub |
| | | • Regional cooperation success stories<br>• Dissemination of K-Lab utilization performance |
| 5th year | Secure K-Lab's sustainable competence | • Use local training instructors<br>• Equipment maintenance and facility operation manuals<br>• Establish a material supply chain<br>• K-Lab guidelines for stable operation of K-Lab after the project ends |
| | | • Expansion of K-Lab utilization performance and ripple effect<br>• K-Lab operation manual<br>• Utilize K-Lab management and faculty |

* Including the presented annual goals and achievements, and other differentiated goals can be set (shaded areas are major annual achievements)

○ Annual operation plan for K-Lab demand-customized and continuous operation

- In the first year, the executing company shall establish a K-Lab operating model that can reach the annual goal.
- Produces trainees in earnest from the second year (e.g., sessions with 10 training courses for 25 people)
- In the fifth year, the recipient country shall operate it with its own personnel, and the executing company shall act as a guide to set the period as an incubator (cultivation) period for continuing K-Lab in the recipient country even after the end of support.

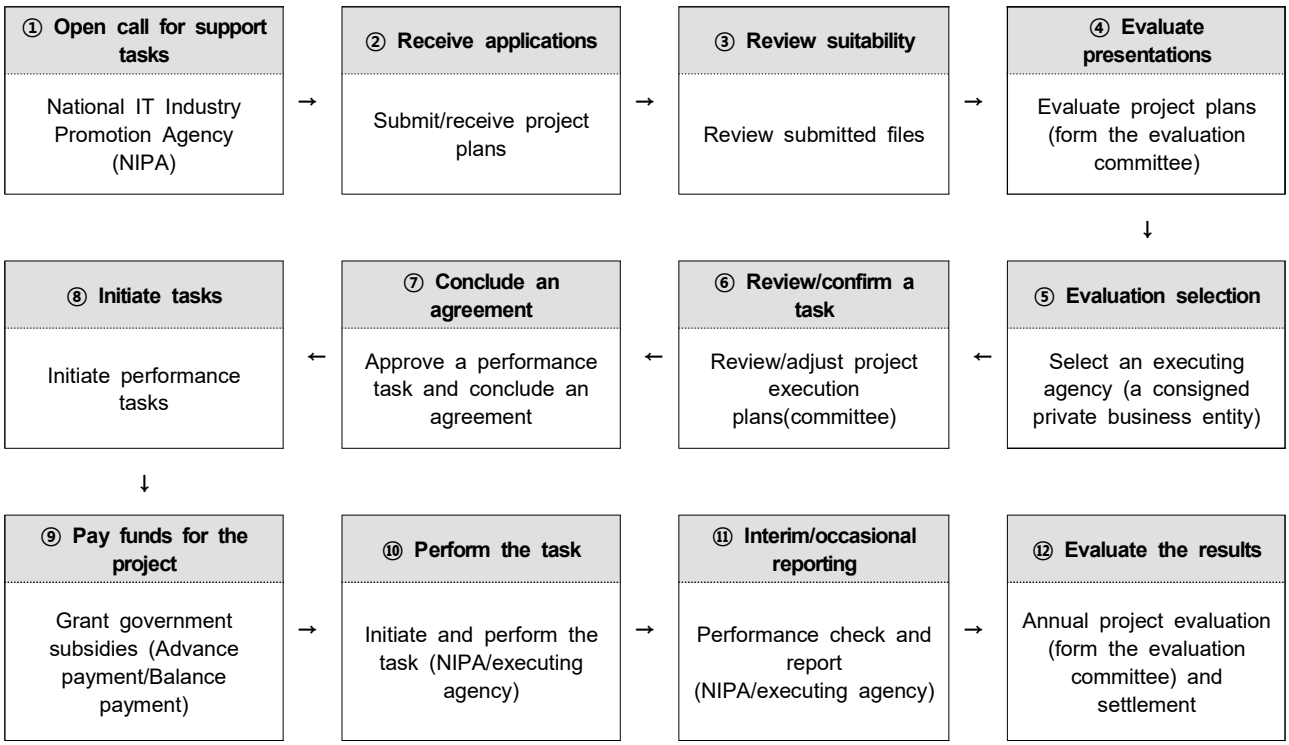
<K-Lab Budget Spending (example)>

| | **Expense Items** | **Features** | |
|---|---|---|---|
| Labor cost | | | 30% |
| | K-Lab operation manager | Resident | |
| | K-Lab training instructor (equipment training) | Resident/ Transient | |
| | K-Lab training instructor (SW training, special courses) | Resident/ Transient | |
| | | | |
| | | | |
| | K-Lab self-evaluation by external experts | Transient | |
| | ..... | | |
| Building infrastructure | | | 35% |
| | Basic equipment | 1st year | |
| | Specialized equipment | 2nd year | |
| | Materials | | |
| | maintenance cost | | |
| | Development of an educational operation platform | | |
| | ..... | | |
| | ..... | | |
| Project operation | | | 35% |
| | Supporting resident personnel (residence, vehicle) | | |
| | Business trip in connection with local network | | |
| | Publicity expenses | | |
| | Innovation program/event held | | |
| | Expert advice/external self-assessment | | |
| | ..... | | |

- Prepares the annual result report (e.g., result report based on topics, themes, current status, etc. covered by the operation program, activity case report, etc.)
- Establishes an operation plan for inspection (evaluation) using external experts (institutions) by year (e.g., organizing a self-evaluation (advisory) group to develop K-Lab evaluation and performance indicators and conducting surveys, and through which, improvement plans for the next year can be derived and applied)
- Clarifies qualifications and role division for K-Lab input personnel
- It is necessary to present specialized business plans and project cost composition ratios tailored to the main business direction, and to present detailed calculation details.
- Suggest a plan for differentiation and efficiency of budget operation (organization) to achieve business goals and enhance operational effectiveness

# Ⅳ Task Selection

□ Project Promotion Process




□ Project Schedule (draft)

○ Open call for support project and application receipt: : March - May

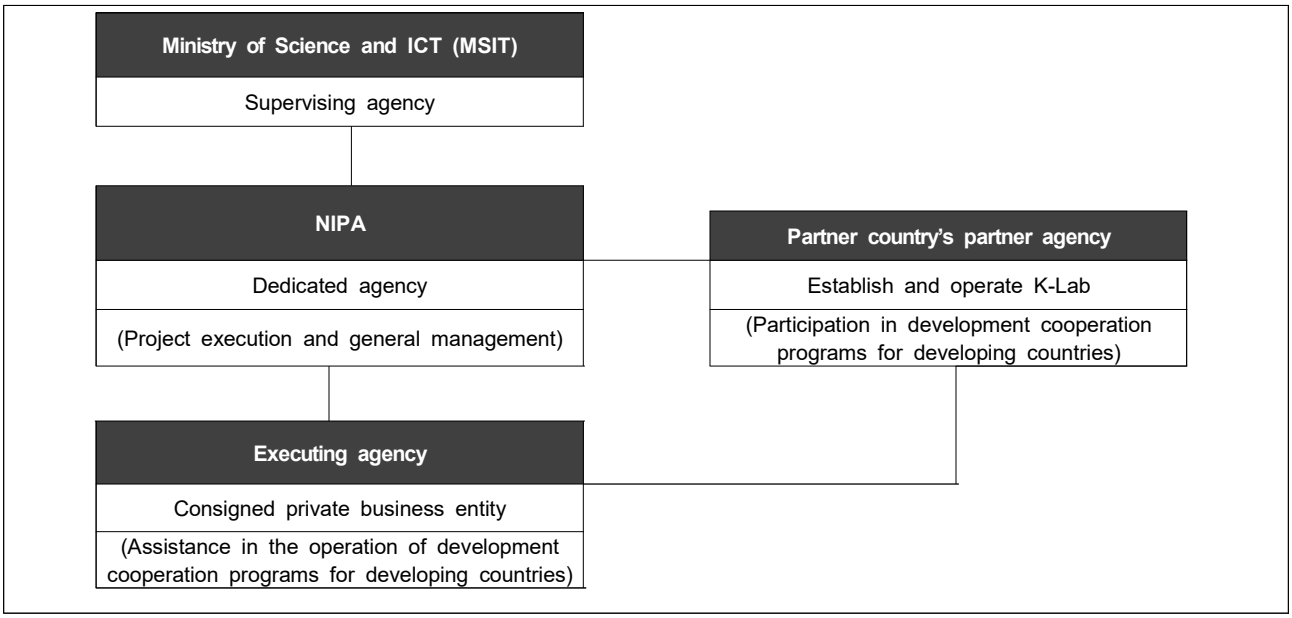
○ Evaluation (review suitability/announce) and selection : April - May

○ Agreement conclusion : May

○ Performing the project : May - December

* The above project schedule is subject to change.

□ Operation System




□ Evaluation Procedures

○ Evaluation through the suitability review by the evaluation committee (evaluate project plan presentations)

| Steps | Main Content | Remarks |
|---|---|---|
| Review suitability | ㅇ Review qualifications for application, such as project plans and letters of commitment, and suitability, such as disqualifications and submitted documents | NIPA |
| Evaluate presentations | ㅇ Evaluate the project plans comprehensively through presentation evaluation (face-to-face evaluation)<br>ㅇ Evaluate the level of understanding of the task, the promotion system and strategy, the capability of the executing agency, and the capability and conditions for implementing the project.<br><br>- Forms and operates an evaluation committee of around seven external experts<br>- Calculates evaluation scores for a presentation by calculating the arithmetic average of the remaining evaluation scores excluding the highest and lowest scores among the evaluation scores for each committee member<br>- Among the tasks with a presentation evaluation score of 70 points or more, the ranking of agreement subjects in the order of high scores shall be decided, and in the event of a tie, the tasks with the higher score for the items with the higher points shall be prioritized. | Evaluation Committee |

* During the presentation evaluation, each PM must make a presentation.

* The date and place of the presentation evaluation will be announced separately after the open call closes.

□ Evaluation Criteria

| Evaluation Items | Details | Points |
|---|---|---|
| Level of understanding of the project (30) | • Suitability to the project purposes<br>- Are the direction of project and effectiveness of cooperation suitable to the purpose of the project based on an accurate understanding of the business purpose? | 15 |
| | • Appropriateness of the project plan<br>- Is the phased implementation of detailed tasks such as local circumstances, stakeholder consultation, schedule management, and risk management specific and appropriate based on a feasible planning and an operational plan? | 15 |
| Project distinction (30) | • Project originality<br>- Does it have specificity and differentiation between the current status of related fields (As-is) and future development strategies (To-be) of the project target region? | 15 |
| | • Specificity of the project action plans<br>- Are the action plans, including demand analysis, local site analysis, linkage plan, continuous operation, usage expansion plan, social value, etc., specific and proactive? | 15 |
| Excellence in project performance (20) | • Relevance of mid- to long-term operational strategies and performance goals<br>- Are implementation and monitoring for project implementation management, including annual plans and step-by-step implementation strategies, appropriately prepared? | 10 |
| | • Innovativeness of the promotion capability and system<br>- Is it possible to implement the project with excellence in business and technical capabilities to achieve business goals and expertise and a suitable promotion system for deriving results? | 10 |
| Adequacy of project management (20) | • Organizational personnel composition and operation plans for performing agency<br>- Has the feasibility of personnel management, such as dedicated organization, domestic and local personnel input, and linkage plans, been planned? | 10 |
| | • Appropriateness of project cost allocation and management<br>- Are the risk factor analysis and countermeasures, such as the preparation of measures to improve the appropriateness of project cost allocation and the efficiency of execution, project cost execution management transparency, and cost overrun, appropriate? | 10 |
| **Total** | | **100** |

# Ⅴ Application and Receipt

□ Application Period: March 31, 2023(Fri) – May 2, 2023(Tue) 14:00 (at the time of completing computer registration)

* Postal and in-person applications are not accepted, and the computerized application must be completed before the receipt deadline.

□ Application Method: Computerized application through the NIPA's website and the NIPA SMART (System for Management and Administration of Resource for Target) (online application)

* NIPA's website (https://www..nipa.kr) / SMART (https://smart.nipa.kr)

** After downloading the "Project Plan (Form)" from the "Open Call for Project" section, apply through the computer system along with related documents.

**< Computerized Application Process >**

| Process | Main Content |
|---|---|
| (Step 1) | ▶ Click "Administrative Support" at the bottom of the center on NIPA's website (www.nipa.kr) |
| (Step 2) | ▶ **Access the SMART. (Log in with your PM's account.)**<br>- Sign up (as an individual member) and log in. |
| (Step 3) | ▶ **Click on the application menu in the top menu and select the relevant project from among the projects currently being invited.**<br>- Click on the project application. (If you click the open call project name, you can double-check the open call details.) |
| (Step 4) | ▶ Check terms and conditions, privacy protection, participation restrictions, etc. |
| (Step 5) | ▶ Enter and save in the order of tabs such as basic project information, purpose and contents, institutional information, participating personnel information, project cost, and attached materials. (Check required input information.)<br>- Intermediate saving is possible, and you can enter at any time until you click the Application Complete button. |
| (Step 6) | ▶ After all data has been entered, click the Submit button to finalize the registered information, and click the **Application Complete button to complete the application.**<br>- Submitted files do not require a separate printed copy. |
| (Step 7) | ▶ After the application is complete, check the application number. |

* Please refer to the Computer Application Manual for detailed information on the computerized application process.

□ Notes on Application

○ Even if there are omissions/mistakes, etc. in the submitted documents, corrections/changes are not allowed after the submission deadline.

* All application work, such as content input, correction, and document upload, must be completed by the deadline.

○ Signing up at the time of application must be made in the PM's name.

○ In principle, the face-to-face evaluation is conducted by the applicant attending and making the presentation, but if he or she does not attend, the applicant may be excluded from selection.

○ As inquiries, system access, and document uploads may not be smooth on the application deadline, it is recommended to proceed 2-3 days prior to the deadline (pre-application completion required).

* All documents must be submitted on time.

** Submitted documents will not be returned.

**< Instructions for Entering Data into the Computerized Application System >**

① Since the entered contents are not automatically saved, click the "Save" button from time to time while entering contents.

② Since there may be cases of application failure on the deadline day due to unforeseen reasons, be sure to click the "Submit" button after inputting and saving. (After clicking the Submit button, you must click the pop-up window again to submit.)

③ Even if you click the "Submit" button, you can continue to submit amendments until the deadline.

④ After the deadline, the "Submit" button will not function.

* Even though you clicked the "Submit" button on the application page, if the final submission is not processed on the SMART, it will not be recognized as being submitted.

○ If false information in the submitted documents is later discovered or if a person who was selected for the project violates the announcement or related regulations, the selection may be canceled and the contract may not be concluded.

* In cases of unfaithful execution of the project, illegal use or use outside of the purpose of project cost, sanctions in accordance with the guidelines, etc., you may be subject to sanctions such as withdrawal of subsidies, restriction on participation, and collection of claims pursuant to the relevant regulations.

□ Preparing the Project Plan and Submitting Documents

○ Prepare the project plan on the form, and submit related materials such as proof of the contents of the project plan as attachments.

| **Documents for Submission** | |
|---|---|
| o Project plan (application)<br>o A copy of the corporate registration certificate or business registration certificate<br>o Written confirmation of intention to participate<br>o Confirmation of SME·middle-standing enterprise(required for enterprises)<br>o Management indicators and financial statements | o A copy of the certificate of national/local tax payment or tax installment payment plan<br>o Certificate of four major social insurance premium payments<br>o Written commitment of cash·investment in kind<br>o Agreement to use personal information of project participants |

# Ⅵ Project Management

□ Applicable Regulations and Grounds

○ The project shall be carried out and managed in accordance with the rules and guidelines for concluding fund project agreements and project management.

- Fund Administration and Management Regulations, ICT fund project guidelines, etc., are applied.

o Fund Administration and Management Regulations
- Communication Promotion Fund Administration and Management Regulations (Notice No. 2022-1 of the MSIT)
- (MSIT) Broadcasting Communications Development Fund Administration and Management Regulations (Notice No. 2022-2 of the MSIT)

o ICT Fund Project Detailed Guidelines
- Guidelines for Fund Project Agreement Conclusion and Project Cost Management, etc. (Directive No. 2023-226 of the MSIT; partially revised and enforced on Jan. 19, 2023)
- Guidelines for Calculation and Settlement, etc. of Fund Project Costs (Directive No. 2023-225 of the MSIT; partially revised and enforced on Jan. 19, 2023)
- Guidelines for Fund Project Inspection Plans, etc. (Directive No. 2022-191 of the MSIT)
- Guidelines for Fund Project Execution Status and Settlement Report, etc. (Directive No. 2021-161 of the MSIT)
- Guidelines for the Evaluation of Fund Project Results, etc. (Directive No. 2021-159 of the MSIT)
- Guidelines for Fund Project Performance Management and Utilization, etc. (Directive No. 2022-190 of the MSIT)
- Guidelines for the Operation, etc. of the ICT Budget Policy Council (Directive No. 2021-157 of the MSIT)

- NIPA's support project management directions

- The National R&D Innovation Act (revised and enforced on Dec. 11, 2022) and the Standards for the Use of R&D Expenses for the National R&D Program (revised and enforced on Dec. 21, 2022) apply mutatis mutandis to any matters related to project execution not specified in the above regulations.

○ Matters and details not included in this Project Guide follow the relevant regulations and guidelines, and if there is any question on the interpretation of the relevant regulations and guidelines, the interpretation of the NIPA shall prevail.

○ For detailed organization of project costs by item, refer to the guidelines for calculating and settling fund project costs.

□ Subjects excluded from assignment application

○ If the project executing agency (host/participating agency) has any of the following items, it may be excluded from evaluation in the preliminary review process.

1. Bankruptcy of the company
2. In cases of receiving a disposition for default on national and local taxes, etc., by the tax authorities (provided that companies that have been approved for rehabilitation and companies that have received re-startup funds from the Korea SMEs and Startups Agency, etc., shall be excluded.)
3. In cases of being listed on the list of debt defaulters in accordance with the Civil Execution Act or registered as a debt defaulter by credit information collection agencies such as the Korea Federation of Banks (provided that companies that have been recognized for their need for revitalization support by the government and public institutions, such as companies that have been approved for rehabilitation and companies that have received re-startup funds from the Korea SMEs and Startups Agency, etc., shall be excluded.)
4. In the event of applying the commencement of bankruptcy, rehabilitation procedures, or individual rehabilitation procedures (provided that, the cases where debt repayment is being normally made pursuant to the rehabilitation plan or repayment plan approved by the court shall be excluded.)
5. In cases of full-scale capital erosion as of the date of the latest year's settlement report, provided that the following cases shall be excluded:
   A. Where the representative director falls under Article 3 subparagraph 1 of the Framework Act on Youth;
   B. In cases of not full-scale capital erosion if redeemable convertible preferred stocks under Korea International Financial Reporting Standards in the financial statements are converted and recognized as capital in accordance with generally accepted accounting principles.
6. For a company subject to external audit, if the audit opinion for the latest year's settlement of accounts is "disclaimer" or "adverse"
7. If the project execution plan submitted by the business entity, etc., is found to be fraudulent or false
8. If the number of months after the establishment of the organizing agency is less than 12 months (based on the business registration certificate) as of the application deadline
9. If the company falls under applicants, etc., that the head of the dedicated agency judges that it is not appropriate to include them in the evaluation target

※ Based on Article 9 (Review and Evaluation of Project Execution Plans) of the Guidelines for Fund Project Agreement Signing and Project Cost Management

□ Things to Note when Performing the Task

○ The selected executing agency shall sign an agreement with the dedicated agency (NIPA) within one month of being notified of the selection result, and the government subsidies will be paid in installments twice a year.

* Subject to change depending on budget grant and securement status

○ At the time of the agreement, the executing agency (organizing/participating agency, consortium, etc.) shall submit the performance (guarantee) insurance policy for the government subsidies.

○ Only an institution that can manage project costs such as opening a separate project cost account and submitting data can apply for project costs (government contributions and cash financed by the private sector).

○ Must actively cooperate with reporting and submitting related data during the project (agreement) period.

* Please familiarize yourself with the project overview, detailed management guidelines such as project budget and accounting, and other specifics and procedures to prepare an informed technical proposal.

** Must actively cooperate with related data submission and activities, such as project plan/operation/result reporting, performance indicator (quantitative/qualitative) setting, performance management and monitoring, interim/outcome evaluation, review and approval of project plan changes, project cost payment, etc.

○ Outputs such as plans, result reports, and progress reports (to check progress level) for each major activity* shall be prepared, and active submission of NIPA-requested data is required.

* Initiation report, mid-term inspection, on-site inspection, on-site examination, occasional inspection and monthly report, interim and final report, annual evaluation, performance utilization survey and performance report, etc., which may be added or subtracted depending on the project performance.

○ If the implementing agency intends to conclude a contract with another company or institution, the contract method and procedure, etc., must be concluded and executed in accordance with the Act on Contracts to which the State is a party.

○ According to the evaluation opinions of the Evaluation Committee, project deliberation committee, adjustment committee, etc., the project execution plan and project cost composition can be reviewed, and the contents of promotion and final project cost (government contribution, etc.) can be adjusted and added/changed/deleted by item. , In this case, the project execution plan must be revised and submitted.

○ Submit a monthly report on the project action plan and progress.

○ The performance utilization period of the project shall be five years from the year the project is completed, and the executing agency shall actively support when the dedicated agency (NIPA) requests cooperation in relation to follow-up measures during the applicable period.

* The dedicated agency may request the submission of performance utilization status for five years after project completion.

○ The final evaluation of the project shall be evaluated as a “success” or “failure” by the evaluation committee composed of external experts evaluating the result report submitted at the end of the project.

○ A settlement report shall be submitted within two months after the project completion through the project cost accounting settlement review.

○ Other matters stipulated in the relevant regulations applicable to support tasks shall be implemented.

□ Contact for Inquiries

○ Project inquiries: Ko Byung-sun in the Global Cooperation Team (bsko@nipa.kr, ☎ 043-931-5532)

○ Computer system-related inquiries: Manager for NIPA's Computerized Reception System (smart@nipa.kr, ☎ 070-5151-8239)